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DAV PUBLICATION DIVISION

(DAV COLLEGE MANAGING COMMITTEE)
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Ref. No. : Pub/2016/ 1484

Date: 17/8/16

To

All Regional Directors & Principals of DAV Public Schools

Subject: Requirement of Books for Academic Session 2017-18.

Dear Sir/ Madam,

You may please refer to the subject cited above. In order to obtain complete and correct information, the Publication Division has devised a set of proformas for seeking requirement of textbooks and transportation details from the Regional Directors & Public Schools. Detail of these documents is given below for your convenience.

- | | | | |
|---|-----------------------------|---|--------------|
| 1 | Performa for Textbooks | - | Annexure - A |
| 2 | Performa for Transportation | - | Annexure - B |

The set of these Proformas 'A' & 'B' has been put on website of DAV CMC i.e. www.davcmc.net.in (Publication Division) and can be had from there.

One set of these proformas duly filled in and signed by the Regional Director / Principal, may please be sent to this office through **e-mail only** i.e. dav.publication@davcmc.net.in so as to reach this office by or before 31st August, 2016 positively.

Terms and conditions with regard to payment of textbooks will remain the same as communicated to Regional Directors / Schools vide DAV CMC Letter no. 9350 dated 15.12.2009, reproduced below:

"In partial modification of order no. 7576, dated 07.10.2009, the Managing Committee has relaxed the condition of advance payment by Regional Director/School against textbooks to the extent that the payment would be made by the Regional Director/School against the Invoice bill through a post-dated multicurrency cheque of 31st May every year to the Publication Division.

The payment against additional demand made during the academic session would, however, have to be made in advance to the Publication Division."

Personal attention of the Heads of the institutions is solicited to ensure early submission of above data to this office.

Yours faithfully

Encl. : as above


(S.K. Sharma)
Director 17/8

Textbooks Requirement Proforma 2017-2018

Name of the School :- _____

Name of the Regional Director:- _____

Date of Commencement of academic session : _____

IMPORTANT

Note:-1. While filling requirement of books, no. of students likely to come from LKG (i.e. lower class) will be the present strength of UKG in 2017-2018 to be filled in coloumn I. Same will be the case in other classes. II. Proposed additional admissions during 2017-2018 must be specified in column - II.

S.N.	Description	I No. of students likely to come from lower class	II Additional No. of students to be admitted	III Expected no. of Students in 2017-18. (I + II)	IV No. of Books in stock (if any)	V No. of Books required
	LKG					
1	Fun with English					
2	Integrated Activity Book					
3	Fun with Math					
4	Rhythmic Rhyme					
5	Fun with Colour 'A					
6	Akshar Parichay					
	UKG					
7	MY English Book					
8	Integrated Activity Book					
9	Kinder Garden.Math					
10	Bal Madhuri					
11	Shabad Abhyas					
12	Fun with Colour 'B'					
	1st					
13	My English Reader					
14	English Practice Book					
15	My Living World					
16	Primary Maths					
17	Bhasha Madhuri					
18	Bhasha Abhyas					
19	Step by Step -1					

