

DD NO. : _____

DATED : _____

AMOUNT : _____

BANK: _____

Specify the State (s) for which
Applying in the order of preference

(i) _____

(ii) _____

(iii) _____

Phone:011-23503500

D.A.V. College Managing Committee

Chitra Gupta Road, New Delhi – 55

Form of Application for the post of **Principal/H.M.**

1. Certified copies of testimonials should be attached with the application.
2. Testimonials, in original, must be produced at the time of interview.
3. Applicants called for Interview will come at their own expense.
4. The application should be send under registered post through the present employer, if any.

1. Post for which applying _____

2. Name of the Candidate _____

(in block letters) Mr./Miss/Mrs. _____

3. Father's / Husband's Name _____

4. Complete Present Postal address _____

Phone No.: _____(O) _____(R) Email No.: _____

5. Date of birth (in figures): _____ Age: _____

(in words): _____

6. Qualifications:

Examination	Name of School/College	Board / Uni	Subjects offered	Year of Passing	Div., %age Marks obtained	Remarks if any
a) Matric / Secondary						
b) Hr. Sec./Sr. Sec.						
Inter/PUC						
c) B.A./B.Sc./B.Com.						
d) M.A/M.Sc./M.Com						
e) B.Ed./B.T.						
f) Any other Qualf.						
g)						
h)						

7. Teaching Experience :

Name of School	Period of Services		Designa.	Class & Subject(s) taught	Pay Scale & Total emoluments	Experience	
	From	To				Years	Months
a)							
b)							
c)							
d)							
e)							

Total Experience of Teaching : _____

8. Educational Administrative Experience:-

Name of School	Designa.	Pay Scale	Nature of Job	Period		Total Admn. Exp. In years & months
				From	To	
a)						
b)						
c)						
d)						
e)						

**9. Publications, if any, to your credit:
(May attach separate sheet, if required.)**

1. _____
2. _____

10. Experience of attending in-service Programmes as Participant/Resource Person:

Particulars of the programme such as Seminars, Workshops etc.	In what capacity	Period		Organized by	Remarks if any
		From	To		

11. Experience of going abroad for Academic Exposure :

12. **State / National Award(s) won, if any :**
 (a) As Student _____
 (b) During Service _____

13. **Details of Salary last drawn :**

Name of Instt. / Organ.	Month	Pay Scale	Basic Pay	Allowances	Gross Salary

14. **How many times you have appeared in the interview for the post of Principal / HM in DAVCMC?** _____

15. **Did you get any appointment letter for the post of Principal / HM? If yes, please give information (i.e. place of posting etc.) and whether you have joined or refused to join?** _____

16. **Other interests (Physical / Co-curricular / Social, etc. with achievements), if any:**

- a)
- b)
- c)
- d)
- e)

17. **Notice period required and joining time, if selected** _____

18. **Give the names of two references who may certify your capability to work as a Head of an Institution:-**

1. Name : _____
 Designation : _____
 Address & : _____
 Tel. No. : _____

2. Name : _____
 Designation : _____
 Address & : _____
 Tel. No. : _____

19. **Concept of Education** : Attach an additional sheet. Would you like to say something about your concept of education based on Vedic Culture and traditions and the way you would help your students to gain by it and develop an integral personality.

20. I, _____ - solemnly declare that the statements made by me are correct to the best of my knowledge and belief.

Place : _____ Signature of Candidate : _____

Date : _____ Name : _____
 Mobile No.: _____